



# Indian Institute of Technology Hyderabad

Kandi -502285 , Telangana, India

## Statement of Accounts Imprest

Name of the Imprest Holder : \_\_\_\_\_.

Department : \_\_\_\_\_.

Imprest Amount Sanctioned of Rs. \_\_\_\_\_.

Bills Submitted of Rs. \_\_\_\_\_.

Balance Cash of Rs. \_\_\_\_\_.

Imprest Advance No.  
Entered in Stock Ledger

S.No.	Date	Cash Memo No.	Name of the Firm	Details of Expenditure	Quantity	Rate	Amount (Rs.)
01							
02							
03							
04							
05							
06							
07							
08							
09							
10							
11							
12							
13							
14							
15							
Vouchers submitted for recoupment of Total Rs.							
(Rupees _____							only)

Signature of Imprest Holder

The above statement is verified

Dealing Assistant

Deputy. Registrar (F&A)

DDO

Bank Name & Branch :  
Bank Account Number :  
IFSC Code :